

Party

- You will plan 4 parties each year for your class: Halloween, Christmas, Valentine's Day, and Easter. You will also be helping the other Party moms plan and run the Family Christmas Party in December, and an end of year picnic for your class. You must work with the other Party Parent in your class (with the exception of Tots) regarding the planning of the parties.
- You will have a budget of approximately \$2.00 per child to spend for each party. Anything over that budget will not be reimbursed to you. Remember that the school does not pay sales tax. You can find a tax exempt form in the classroom to fill out and take with you to make purchases.
- Party parents are expected to attend all the parties. You will not be scheduled to work that day, but will be given ½ the credit of a working day.
- For each party you will need to plan a minimum of 1 craft and 1 game. Get the teachers input on your choices. Also, be sure to talk with the other party parents in your class if available.
- Before you buy any supplies, be sure to check and make sure the school does not already have what you need. You may also ask the parents in your class to bring in any supplies you may need. Be sure to give them plenty of notice.
- Invite the parents to come and stay with their children during the class party, and to bring their cameras. Be sure to communicate with the parents regarding dates and times of the events.
- Pass out flyers as needed.
- Tots and 3 year Party Parents must help with the send-off party.