

McKinley Cooperative Preschool Fees/Fines

Description	Location	Amount
If a member does not work their workdays or provide a substitute, they will be scheduled one extra workday and must pay a \$25.00 penalty with their next month's tuition. Failure to comply with the above may result in termination of membership as requested by the Board.	ARTICLE I. MEMBERSHIP RESPONSIBILITIES OF MEMBERSHIP SECTION A. ITEM 1	\$25.00
On your workday , you must arrive a minimum of 15 minutes early to set-up. Failure to arrive early, sign in, and remain after a session until all work is completed will result in a \$10.00 fine due with the next month's tuition. This is applicable after the second offense.	ARTICLE I. MEMBERSHIP RESPONSIBILITIES OF MEMBERSHIP SECTION A. ITEM 2	\$10.00
On your workday , you must fulfill the work duties as specified. Failure to do so will result in an oral warning from the Board for the first offense. The second offense will result in a written warning from the Board and a \$10.00 fine. Upon the third offense, the Board will consider termination of membership.	ARTICLE I. MEMBERSHIP RESPONSIBILITIES OF MEMBERSHIP SECTION A. ITEM 4	\$10.00
In addition to scheduled workdays, each member is required to perform a special job . A member may be required to have a special job for each of his/her children in the co-op. Failure to perform the special job in accordance with the job description in the job folder will result in a written warning from the Board for the first offense. The second offense will result in a \$25.00 fine due with the next month's tuition and a written warning. Upon the third offense, the Board will consider termination of membership. All complaints must be in writing and submitted with documentation to the Board.	ARTICLE I. MEMBERSHIP RESPONSIBILITIES OF MEMBERSHIP SECTION B.	\$25.00
Working Parent Position -limited to one family per class. Cost will be an additional \$25.00 to normal monthly tuition. Proceeds will go to the individual's class fund to be used as determined by the class. The working parent position will exempt the family from having a class job and scheduled classroom workdays. However, the "working parent" will be responsible for one school cleaning, mandatory fundraisers and attending monthly membership meetings.	ARTICLE I. MEMBERSHIP RESPONSIBILITIES OF MEMBERSHIP SECTION B. ITEM 3.	\$25.00/month
If a member misses a third meeting , there will be a \$25.00 fine and the Board will consider termination of membership	ARTICLE I. MEMBERSHIP RESPONSIBILITIES OF MEMBERSHIP SECTION C. ITEM 4.	\$25.00
Failure to participate in a mandatory fundraiser will result in a fine equal to the amount required to purchase and/or sell. Failure to pay full amount by due date shows your intent to defraud McKinley Cooperative Preschool; and will result in a \$50 fine (in addition to the required amount for fundraising) as well as a suspension of your child from preschool until payment is received. Should you have to leave the preschool within one week of a fundraiser's beginning date you may return your fundraiser without penalty.	ARTICLE I. MEMBERSHIP RESPONSIBILITIES OF MEMBERSHIP SECTION G.	\$50.00
Available for past members and future pre-registered members. \$5.00 annual fee.	MEMBERSHIP SECTION A. ITEM 2.	\$5.00

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All money unless otherwise stated shall be make payable by check or money order to: McKinley Cooperative Preschool, INC.	ARTICLE V. MONIES SECTION A. INSUFFICIENT FUNDS ITEM 1.	N/A
A member who submits a check that is returned for insufficient funds will be required to pay a fine of \$25.00. Fundraising and tuition payments returned for insufficient funds will be subject to the late fine of \$25.00, in addition to the \$25.00 returned check fee. After the second offense checks will no longer be accepted. A money order is mandatory as payment for past due tuition, fundraising, and late fees.	ARTICLE V. MONIES SECTION A. INSUFFICIENT FUNDS ITEM 2.	\$25.00 and/or \$25 late fee (if applicable)
A fundraising check that is returned for insufficient funds will result in a child's immediate suspension from school until all payments and fines are paid in full.	ARTICLE V. MONIES SECTION A. INSUFFICIENT FUNDS ITEM 3.	Depends
Registration fees are non-refundable. With the exception of a child in the four year program for a repeat year whose parent opts to send the child on to kindergarten.	ARTICLE V. MONIES SECTION B. REGISTRATION ITEM 2.	Amt of Registration \$35 regular and/or \$15 opt day
If two children from the same family are enrolled at the same time, the tuition for the second child will be 30% off of the lesser amount. If two children are enrolled in the four year Optional Day program, full tuition must be paid for each child.	ARTICLE V. MONIES SECTION C. TUITION ITEM 1. SUBPARAGRAPH b.	Depends
Tuition for September and May shall be due prior to the beginning of school. May tuition is non-refundable. Tuition for the following months shall be due at each general membership meeting beginning in September. There will be no tuition due at the April or May general membership meetings.	ARTICLE V. MONIES SECTION C. TUITION ITEM 2.	N/A
Failure to pay tuition to the Accounts Receivable by the monthly meeting will result in a \$25 fine. Late charges will begin being assessed the 2nd Tuesday of the month.	ARTICLE V. MONIES SECTION C. TUITION ITEM 2. SUBPARAGRAPH a.	\$25.00
If a member withdraws , there will be no tuition reimbursement for the current month.	ARTICLE V. MONIES SECTION C. TUITION ITEM 2. SUBPARAGRAPH c.	Depends
The Board must present to the General Membership, for a vote, any expenditure which will exceed 5% of the cooperative's combined total of savings and checking, if this expense is not figured into the existing budget.	ARTICLE V. MONIES SECTION D. NON-BUDGETED EXPENSES	N/A
Any and all receipts must be turned into Treasurer within 30 days of purchase. After 30 days, this receipt will NOT be reimbursed for this expense. Reminder we do not pay sales tax on purchases.	ARTICLE V. MONIES SECTION E. NON-BUDGETED EXPENSES	N/A